APPLICATION FORM

This pre-audit application form is a tool to obtain basic information This background information is intended to assist the auditor(s) in planning and conducting validation/verification of customer sites and should be completed prior to the site visit.

A. PRIMARY CLIENT INFORMATION:

Date:

Name of Company:				
Audit Location (Address)				
Scope of Verification				
Engagement type	**Verification/Validation/AUP**			
Services required				
Objective of verification				
Level of Assurance	**Limited/Reasonable**			
Boundary				
Scope	**Scope1** ☐ **Scope-2** ☐ **Scope 3** ☐			
Contact No.				
Email:				
Accreditation Required	NABCB	☐	PBPL Methodology	☐
Mode of Audit	Onsite	☐	Remote	☐
	Hybrid	☐		

B. RELEVANT INFORMATION

1	Is the Carbon Footprint calculated by a consultancy?	Yes ☐ No ☐	
2	Name of the consultancy (if applicable)		
3	Which of the following certifications will be requested?		
	a.) Organization ☐ b.) Product ☐		
4	Standard applied for the calculation		
	a.) ISO14064-1 ☐ b.) GHG Protocol ☐		
	c.) Other standard ☐		
5	Standard required for verification:		
	a.) ISO14064-3 ☐ b.) ISAE 3000 ☐		
	c.) AA1000AS ☐ d.) Other standard ☐		
6	Reporting Period:		
7	Organizational Boundary:		
8	List the activities site wise		

9	List of Sources -Direct emission (Scope-1)	
10	List of Sources- Indirect emission (Scope-2 & Scope-3)	
Details for product specific certifications		
11	What kind of product shall be certified?	
12	How many production steps are included (e.g., raw material extraction, pre-production, final production, etc.)?	
13	How many sites are involved in the production process? Are these sites distributed multinational?	
14	How many raw materials are needed for production (approximate statement is sufficient)?	
15	Does certificate/assurance statement is needed as per specific NABCB/AA1000AS/ISAE 3000	
16	Total no. of employees Full time Contractual	
17	Shift	

C. ADDITIONAL INFORMATION

Is the Carbon Footprint calculated by a consultancy?	Yes/No
Name of the consultancy (if applicable)	
Name of Business Developer: -	
Is any way Business developer/Promoting Firm involved other than marketing?	

D. FOR OFFICIAL USE ONLY.

FOR Bioedge Private Limited **USE ONLY:-**		
Does accreditation request is available with the PBPL (Refer accreditation letter)	☐ **Yes**	☐ **No**
Does territory of the application is in active list (Refer accreditation letter)	☐ **Yes**	☐ **No**
Does Scope demand is available with the PBPL (Refer accreditation letter)	☐ **Yes**	☐ **No**
REVIEWED BY:	DATE:	
Can the application be further processed?	☐ **Yes**	☐ **No**
Comment: (if Any)		

Guidance for filling out the form and reviewing the form for

1. *A site cannot be considered a virtual site where the processes must be executed in a physical environment, e.g., warehousing, manufacturing, physical testing laboratories, installation or repairs to physical products.*
2. *Acceptance of the application can be executed by Director/Lead-ESG/QM/Technical Director, or any other authorized personal.*

To Be Returned Duly Filled In
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