

PANACEA BIOEDGE PRIVATE LIMITED

COMPLETENESS CHECK

Document no.: PBPL-CC-F020	Rev.: 00	Origin Date :- 01-08-2025	Rev. Date: 00	Issue No.: 01
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Administration:

Completeness checks

(ISO 14064-3:2019 GHG Verification)

This form is designed for the administrative staff within the PBPL in order to ensure that all necessary information / documentation is considered and duly checked at the various stages of the Verification process.

A: Contract Review1

B: Technical Review1

A: Contract Review

A.I.	Contract Review - General Are the following documents submitted for Contract Review?	Comment
A.I.1.	Proposal (PBPL_F019_PRO)	
A.I.2.	Questionnaire/Application form for developing proposals (PBPL_F009_AF)	
A.I.3.	Calculation	
A.I.4.	Subcontract (if applicable)	
A.I.5.	Proposed Team Composition	
A.I.6.	Declaration of Obligations	
A.I.7.	Supporting Documents (if applicable)	
A.I.8.	Contract Review (PBPL_F015_ARCR)	

B: Technical Review

B.I.	Documents to be submitted for Technical Review	
B.I.1.	Preliminary Meeting Protocol	
B.I.2.	Verification Report	
B.I.3.	GHG Emission Calculation	
B.I.4.	Related Documentation	
B.I.5.	Attendance Register	
B.I.6.	Audit Checklist	

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B.I.7.	Handwritten notes (if applicable)	
B.I.8.	Verification and Sampling Plan	
B.I.9.	Findings report	
B.I.10.	Draft Assurance Statement	
B.I.11.	Conflict of Interest declaration	